

यूको बैंक
(भारत सरकार का उपक्रम)



UCO BANK

(A Govt. of India Undertaking)

सम्मान आपके विश्वास का

Honours Your Trust

**UCO BANK,ZONAL OFFICE
CUTTACK**

**TENDER DOCUMENT FOR
INTERIOR FURNISHING WORK
FOR UCO BANK AGRAHAT BRANCH**

CONSULTANT

**CURVES ARCHITECTURE
PLOT NO:-33, BANKER'S ENCLAVE
PRACHI VIHAR, PALASUNI,
BHUBANESWAR, 751007, ODISHA
Ph.0674-2580833 Mobile.-9438562471**

NOTICE OF INVITATION TO TENDER

Sealed tenders on item rate/percentage over estimated cost basis are invited from empanelled interior contractors having sound technical and financial capacity for **Interior Furnishing work for AGRAHAT BRANCH, CUTTACK REGION, UCO BANK.** Tender documents may be collected from the Bank against payment of **Rs 200.00 (Two hundred rupees)** only (non-refundable) by cash.

Parties who have not executed one or two works of similar nature, each costing not less than 40%/50% of the estimated cost satisfactorily during the last two to three years and do not have any office/site or presence in and around the town or district/state in which the project is located need not respond.

Earnest money	:	Rs. 7000.00 by A/C demand draft drawn in favour of UCO BANK.
Time of completion	:	30 days
Tender papers sale date	:	15.11.25 to 25.11.25
Time and date of Submission of tender	:	before 16.00 hr on 25.11.25 as per instruction tender documents
Time and date of Opening of tender	:	at 17.00 hr on 25.11.25

The bank will not be bound to accept the lowest tender and reserve the right to accept or reject any or all the tenders without assigning any reason whatsoever.

CUTTACK, ZONAL OFFICE
UCO BANK,
3RD FLOOR
AT BHUBANESWAR

GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERERS

1. Tenders are hereby invited on behalf of UCO BANK, CUTTACK, ZONAL OFFICE, BHUBANESWAR, for Interior Furnishing work of **UCOBANK, AGRAHAT BRANCH AT CUTTACK REGION**. Contract documents consisting of the plans complete specifications, the schedule of quantities of the various class of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders, can be seen at **M/s CURVES ARCHITECTURE, PLOT NO-33, BANKER'S ENCLAVE, PRACHI VIHAR, PALASUNI, BHUBANESWAR AND UCO BANK, CUTTACK, ZONAL OFFICE, AT BHUBANESWAR**, between the hours of **10.30 A.M. to 4.00 P.M.** From **15.11.25 to 25.11.25** and every day, except on Sundays and bank holidays.
2. Tenders, which should always be placed in sealed cover with the name of the project written on the envelopes will be received by **Zonal Head, UCO BANK, CUTTACK, ZONAL OFFICE, 3RD FLOOR, AT BHUBANESWAR**, upto 13.30 hrs on **25.11.2025** and will be opened in his office on **25.11.2025** at **17.00** hrs.
3. The time allowed for the carrying out of the work will be 15 days from the day after the date of written orders to commence work.
4. The contractor should quote in figures as well as in words the rate, and amount tendered by them the amount for each item should be worked out and the requisite totals given.
5. When a contractor signs a tender in an Indian language the percentage above or below and the tendered amount and the total amount tendered should also be written in the same language in the case of illiterate contractor the rates or the amount tendered should be attested by a witness.
6. Issue of tender from will be stopped one day before the date fixed for the opening of tenders.
7. Earnest money, amounting to **Rs. 7000.00** in the form of bank draft drawn in favor of **UCOBANK, CUTTACK** must accompany each tender and each tender is to be in a sealed cover superscribed tender for **Interior Furnishing work for AGRAHAT BRANCH**, and addressed to the **Cuttack, Zonal Office, UCO Bank, 3rd Floor, at Bhubaneswar**.
8. The contractor, whose tender is accepted, will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as will amount to **10.00%** of the work order.

The EMD of the contractor, whose tender is accepted, shall be forfeited in full in case he does not remit the initial security deposit within the stipulated period or start in the work by the stipulated date mentioned in the award letter.
9. The acceptance of a tender will rest with the Zonal Head, UCO Bank, Cuttack, Zonal Office, at Bhubaneswar. Which does not bind itself to accept the lowest tender, and reserve to itself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

The bank reserves the right to accept the tender in full or in part and the tenderers shall have no claim for revision of rates or other conditions if his tender is accepted in parts.
10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. All rates shall be quoted on the proper form of the tender alone.
12. An item rate tender containing percentage below/above all is summarily rejected. However, where a tender voluntarily offers a rebate for payment within a stipulated period, this may be considered.

13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Employer/Architect shall be communicated to the Employer.
14. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amounts should be written both in figures and in words. In case of figures, the words "Rs." should be written before the figure of rupees and words "P" after the decimal figures, e.g. Rs. 2.15 and in case of words, the word "Rupees" should precede and the word "Paisa" should be written at the end, unless the rate is in whole rupees and followed by the words, "only", it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should not be written in the next line.
15. The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenders shall be bound to perform the same at the rate quoted.
16. All taxes including Sales Tax or any other tax on material or on finished works like works contract tax, Turnover Tax, etc. in respect of this contract shall be payable by the contractor and the bank will not entertain any claim whatsoever in this respect.
This particular aspect should be mentioned in the tender
17. The contractor shall give a list of his relatives working with bank along with their designations and addresses
18. No employee of the bank is allowed to work as a contractor for a period of two years of his retirement from Bank service, without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found to be worked as a bank employee within two years of the contract and he has not taken permission from the bank to do so.
19. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or whom may and had/have tendered for the same work. Failure to observe this condition would render tenders of the contractor/s tendering as well as witnessing the tender liable to summary rejection.
20. It will be obligatory on the part of the tendered to tender and sign and tender documents for all the components parts and that, after the work is award, he will have to enter into an agreement for each component with the Competent Authority in the Bank.
21. The tendered, apart from being a competent contractor must associate himself with agencies of the appropriate class who are eligible to tender for (i) Electrical (ii) Sanitary and Water Supply installations and (iii) Horticulture.
22. The quantity of work can be reduced or increased depending upon the requirement before/during the commencement of the work

UCOBANK
Cuttack, Zonal Office
At-Bhubaneswar

LIST OF MATERIALS OF APPROVED BRAND OFF FURNISHING JOB

a.	Locks	:	Godrej/Doorset
b.	Hardwares	:	Eari-Behiri/Arises/Httich/Harsson /EBCO/EfficientGadgets/Equivalent
c.	SmokeMirror/Glass	:	Modiguard,SaintGovin
d.	Doorcloser/FloorSprings	:	Godrej/Hardwyn
e.	Paints	:	AsianPaintsno-7882/Bergerno- 3P0051/ICI/
f.	Nails,Screwsetc.	:	NettleFoldorequivalent
g.	AluminiumSections/Grills	:	Jindal/Indal/OEL/AlumuliteEverest
h.	FloorSpring	:	Godreg/Dorma
i.	Falseceiling	:	IndianGypsumLtd/Lafrage
j.	Adhesive	:	FevicolSH/Jeevanjor
k.	Blinds	:	Levior/Lauflex/MAC/Annams
l.	Ply (BWR-Grade)	:	Green/ Alishan
m.	Laminates(1.0mmth.)	:	Green/Archidlam
n.	Veener	:	Green/mayor
o.	Gridceilingboard2'x2'	:	Armstrong(rh:99)
p.	Magneticboard	:	Whitemark/alkon
q.	Laminatefloor		Armstrong

BOQ FOR INTERIOR DECORATION & FURNISHING WORK OF UC BANK AGRAHAT
BRANCH & ATM

Sl.No	Particulars	Unit	Quantity	Rate	Amount
A	INTERIOR FURNISHING WORK				
1	<p>Bank Counter: Providing, fabricating and fixing in position Cash counters as per Layout Plan for both clerks and cashiers as per design and specifications. All faces of the counters, top, bottom, sides except writing table shall be of 19mm thick commercial ply Boards of approved brand, table top shall be of 25mm thick commercial ply Boards of any approved make. All external faces shall be finished with 1mm thick Laminate of approved quality and make all board edges finished with T.W beading. Clerk counter unit shall be provided with a storage cabinet and drawer out of 19mm thick commercial ply Boards and cashier's counter shall have two drawers and cabinet as per design. All drawers shall be prepared of 19mm commercial ply Boards and finished with 1mm Laminates on front side and the inner surface is finished with 0.7mm th. inner mica including T.W. Beading. The drawers and shutters shall be provided with Godrej locks and knobs. Each counter unit shall be provided with one pullout computer keyboard of suitable size, laminated on both sides and T.W. beading on edges and fixing with necessary roller fittings. All unlaminated surfaces shall be painted with two coat synthetic enamel paint over a coat of wood primer or polished as per requirement.</p> <p>Alluminium jally to be provided in top of the each cash counters which will be covered the ceiling of cash counters.</p>				
	Ø High Level Cash Counters	Rft	5.00		
	Ø Low Level Cash Counters / Front office counter	Rft	5.00		
2	<p>Full Ht: Glazed/Semiglazed/Solid:- Providing and fixing wooden double skinned partition, partly glazed and partly panelled, or solid as per Design drawing and specifications on cash cabins, managers cabins, general counters, Work stations and Glazed partitions on counters top and any other areas as shown in the Layout Plan. The frame shall be 2"x2" (horizontally and vertically) comprising of 2"x1 ½" heavy glazed aluminium section and/or as per frame work shown in the drawings covered with 9mm thick commercial ply Boards of approved make and finished with 1mm thick Laminates of approved shades and the panel shall be as per Design and direction. For Glazed portion 8mm thick plain glass with boarder and decorative design itching as per design and direction shall be provided including decorative/plain beading. The glass partition above general / ledger counter shall be of 8mm thick plain glass with boarder and decorative design itching as per design and direction with 2"x1 ½" heavy glazed aluminium section at each counter unit and with decorative moulded heads including necessary wooden beading, painting and polishing. Matching to existing partition & as directed by the architect.</p>	sft	360		

3	<p>Low ht. Partition: Glazed/Semi Glazed/Solid: Providing and fixing in position partly glazed 4'-6" HT. Partition work as per drawing, in frame work at 2'x2' grid (horizontally and vertically) comprising of 2"x1 1/2" heavy glazed aluminium section and/or as per framework shown in the drawings with 6 mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 12 mm thick glass with etching and frosting as per design and fitted with SS finished patch panel and 2"x2" T.W. member for door sides and glass sides and T.W. door frame to take 12 mm thick glass with etching and frosting. All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/hardware and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/Bank complete in all respects.</p>	sft	110.00		
4	<p>Doors :semi glazed/solid: Providing & fabricating fixing door shutter with 28mm x 75mm height & 28mm x 75mm, 28 mm x 60mm, 28mm x 80mm rails respectively by using Giringa/ Kasi wood of well seasoned with necessary wood joining, planning, polishing etc., as per drawing matching the aligned partition. The shutter will have part glazed 8mm thick float glass side beveled, high polished with body etching of stglo bain & parts solid one covered with 6mm commercial ply Boards, both sides covered with 1mm thick laminate of approved shade with necessary WB wood beading etc. mat polished with melamine polish of asian / ici, complete to match the aligned partition elevations designs, the rates are inclusive of cost of necessary hinges, handles, cylindrical locks, aldrops etc., all labour, materials, taxes, leads & lift to the place of work executed to the satisfaction of the Architect.</p>	sft	105.00		
5	<p>Providing and fixing Godrej Night latch to cash cabins and finished smooth.</p>	no	2.00		
6	<p>Wall Panelling: Providing and fixing wall panelling to columns in the halls with 2"x1 1/2" heavy glazed aluminium section (approx) fixed to wall treated with ant termite treatment, covered with 9mm commercial ply Boards and finished with 1mm thick laminates as per design and direction.</p>	sft	340.00		
7	<p>Providing and fixing Godrej make overhead door closer to manager's chamber door & cash counter door with necessary fixtures and fittings etc.</p>	no	5.00		
8	<p>LED Logo: Providing, fitting & fixing LED Logo with letters size required for the work and complete in all respect as directed by Engineer-in-charge.</p>	Nos	6.00		
9	<p>Floor spring : Providing & fixing Godrej make heavy duty floor spring in entrance door with necessary fixtures and fittings etc.</p>	nos	1.00		

10	Gypsum Ceiling: Providing and fixing suspended false ceiling to Manager's cabin and hall with standard G.I./Aluminium suspended frame as per manufacturer's specification with 12mm thick Gypsum boards including necessary cornice and borders and concealed lighting system including one coat wall putty of (Birla/jk) as leveller and 2 coats plastic emulsion paint over a coat of primer.. (Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)	sft	430		
11	Suspended grid ceiling-Armstrong Group ceiling: Providing / Fixing in true horizontal level 600mm x 600mm suspended ceiling system manufactured by M/s Armstrong World Industries using hot dipped galvanized steel section, exposed surface with pre coated capping, main tee of size 24 x 32mm at every 1200mm c/c maximum and rotary stitched cross tee of size 24 x 27mm at every 600 mm c/c and sub cross tee of size 24 x 25mm at 1200mm c/c and wall angle of size 19 x 19mm fixed to the periphery of the wall. The above grid is suspended at every 1200mm c/c in both directions using 2.0mm thick pre straightened GI wire laying DUNE PRIMA Board edge ceiling tiles manufactured by M/s Armstrong World Industries, having RH99, NRC of 0.70 and size 600mm x 600mm x 18mm and having pearl finish over the formed grid complete. cost to be included all cutouts for light fixture smoke detector etc.	sft	592.00		
12	Providing and fixing notice board with 19mm commercial ply Boards of approved make, back of size 3'-0"x4'-0" fixed to wall with necessary brackets and finished with fabric matching with colour and above board edge shall be finished T.W. beading & cover provision provided.	no	1.00		
13	Providing and fixing customer's writing shelf with 19mm commercial ply Boards of size 1'3"x4'-0" fixed to wall with necessary brackets and finished with 1mm thick laminate of matching colour and above board necessary pockets/shelves of suitable size to be provided to keep the vouchers and edge shall be finished T.W. beading.	no	1.00		
14	Front Entrance Door (12mm Toughend glass) : Providing and fixing fully glazed anodised aluminium section of approved size at entrance and other areas with necessary floor spring arrangement as per design and direction etc. Complete including Bank's Monograms of suitable size itching pattern as per direction. The thickness of glass shall be of 12mm thick Toughend glass.	sft	40.00		
15	Workstation Table: Providing and fixing work station table along with side racks made of 19mm commercial ply Boards and finished with 1mm Laminates on front side and the inner surface is finished with 0.7mm th. inner mica including T.W. Beading commercial ply The table top shall be as per under mentioned dimensions and the side racks shall be of 1'3"x2'9" top having all necessary arrangements for keeping the computer, accessories, like CPU, printer, key, board, monitors etc. Part of the rack shall be provided with pull out drawer with locking arrangement. All exposed surfaces shall be finished with wooden round beading and finished with wooden round beading and finished with	no.	3.00		

	melamine polish etc.complete. 1)Workstation top size2'6"x4'6"				
16	VerticalBlinds: ProvidingandfixingvenetianBlindsto window, vertical type (4" width) MAC/VISTA make including necessary mechanical system as available colour to match the room decor.	sft	180.00		
17	MangerTable: ProvidingandmakingManagers;table size of 5'6"x3'0"x2'6" ht. With 19mm commercial ply Boards and finishedwith 1mmLaminates onfrontside and the inner surface is finished with 0.7mm th. inner mica including T.W. BeadingcommercialplyBoards boxtype as per design with full 12mm thick single glass top .The side rack shall be of1'-6"x4'x6' drawers as design finished with melamine polish.1.5mm thick laminates of approved colour including necessary T.W. beading and handles and lock shall be of best quality Godrej make for keeping the computer,,accessories,like CPU,printer, ,key, board,etc. Complete.	no.	1.00		
18	Low height /full ht.Storage OR over head storage: Providing and fixing of low height OR over head(2'-6"& 4'-6" or full ht. as per design) storage cabinate having 450mm/750 mm as per instruction of architect.depthofmadeoutof19mmth.blockboard .The exposed surface is to finished with1.0mm th.laminates and the inner surface is finished with 0.7mm th. inner mica as per design of approved shade are to be finished withas per design The work should be completed including fittings like handles,locks etc completely &according to drawing and design including all labour and materials.	sft	75.00		
19	Facede Front Entrance Door: Providing and fixing in positionAluminiumcompositepanelboxingwithPVDF coating & LDPE core laminated Eurobond / Altobond/ AlukbondExteriorGrade 4mmthick withcomposite of (0.5 mm – 3 mm – 0.5 mm) including fabrication forthe same with aluminium sections, required hardware, silicone sealant(Dowcorning789)maskingtape, necessary scaffolding etc. as detailed in drawing complete in all respects.	sft	80.00		
20	Chq.Drop Box & suggestion Box: Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made. of 19mm thick phenol formaldehyde bondedplyboard and the curved portion at top made out of 90 mm x 90 mm C.Pteak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 19 mm thick phenol formaldehydebondedblockboardistobeprovidedat 1.50 mm above finished floor level. All the exposed timber surfaces including. all free edges are to be finishedwith1mmthicklaminatesheetofcombination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enoma!. paint of approved shade and quality over a coat of approved primer.Rate .to include cost of necessary hardwarefittingsse.g.brasshinges,lock,knobetc.of approved.designandquality.	no	2.00		
21	Challan / Card holder: Providing and fixing card holder as per drawing and direction of architect with 19mm play and 8mm th. Colouredetched and polishedglass.The sizeofthecardholderwillbe1'-3"x2'-0" fixed in wall . The work include all labour and materials.	no	1.00		

22	Wall Paint work: Wall paint with POP &putty.Sand papering,cleaing the surface,applying primer with lambi putty/pop punning to full surface in 3 layers,thereafter applying 3 coats of paint of approved shade & coloronwalls.rollertobeappliedonallsurface etc complete.jobs to include proper covering of furnitures so as to avoid damage.	sft	2850.00		
23	Electrical Panel Board Cover: Providing and fixing of electricalpanelboardcovermadeupof19mmplywith two shutter at the front having T.W luvers as per drawing and design, it allso have furnished withlocking arrangement. The exposed surface is finished with 1mm. Th. Laminates and inner surface is finished with two cote of plastic emulsion paint over one coate of primer . The work should be completed including all hardware, material and labour.	sft	28.00		
24	Enamel paint -: Providing and painting two coats of enamel paint of approved shade and colour overone coat of red oxide primer with all cost of materials and labour.	Sft	160.00		
Total					

NOTE-Contractortobequotedincluding supplying&fitting of all fixturesalsodismantalingofAC,asperBOQ. Allthejobincludedismantalofofoldfurniture&Electricaliteam&itsshifting&cleaningfromsite.Thevendor will clean the site daily basis for functioning of running branch .Also vendor will be donetemporary arrangement of electrical as required by branch if necessary for functioning of running branch.Solvage not includedbroughtoutitemslikefan,lightsetc.onlywires,switches,DBs&Panel.